



WEDDINGS OF ROMANCE COORDINATION PACKAGES

Please note that all Packages are custom built. We can remove, replace, or add items depending on your wants and needs. A consultation with a coordinator is the best way to determine what your needs in a customized package are.

(Office Phone: 703-752-6214)



COMPLETE STEP-BY-STEP PLANNING DONE FOR YOU...

♥ We will custom design a complete budget for you. This is vital at the beginning of any wedding planning. If you don't have a budget, you could spend too much money in one place and not have enough for another. We can match the wedding of your dreams to your budget. We are creative and can cut back a budget making a \$30,000 wedding look like it cost a lot more. You guests will be amazed.

♥ You don't have to worry about searching for a single vendor. We will work within your budget and your criteria for vendors. We will find someone who is highly recommended and will work well with you. We will set up meetings with these vendors for you to meet and have you decide if they are who you want for your wedding day. If you are at a distance and unable to meet with the vendors, we can set up a phone conference or personally explain to you what the vendor can do for you as well as show you photographs. Weddings of Romance works only with vendors who are top notch, well qualified, and whose work we have personally observed.

List of vendors include:

- Reception Site
- Photographer
- Videographer
- Caterer
- Cake designer
- Florist
- DJ/Band
- Rental Company (chairs, linens, dance floor, bar, etc)
- Décor Company (bringing extra décor into the room, i.e. lighting) – optional
- Transportation
- Any other vendor that is deemed necessary

♥ Vendor Support – We will coordinate with your vendors start/end times, along with an overall schedule of the evening. We will also step in and cover any issues that may arise with a vendor during the course of the event.

♥ Sometimes it's hard to decide what theme or colors you would like to introduce at your wedding. We will help you mold the look of the day to be beautiful and the perfect match for you. Also, we know the extra little touches that can be added to make your wedding day memorable and unique, truly representing you and your love for each other.

♥ We will present to you different invitation/save-the-date options that best match your theme, colors, or overall presentation. There are a million different options of invitations out there at hundreds of different prices. We will narrow that list down for you so that you can quickly find your perfect invitation.

Weddings of Romance

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Weddings of Romance


DIAMOND COORDINATION PACKAGE



Diamond Package

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- ♥ Etiquette advice – Don't want children at your wedding? Can't figure out how to address that invitation? We know that invitations, seating arrangements, and even thank-you notes can be tricky sometimes. Let us give you some ideas on how to tactfully approach situations that arise during your wedding planning.
- ♥ We will create a timeline for when final decisions of vendors need to be chosen and be sure that you complete that schedule on time.
- ♥ We will find and book Hotel Blocks for your wedding guests. Hotel Blocks help your guests know where to stay, and many times, give your guests a discounted rate.
- ♥ We will be sure that you receive the marriage certificate at the appropriate time within the state requirements.
- ♥ We will give you guidance on the ceremony, along with your priest or pastor. We will help you with deciding items like the unity candle, music, and time-line for the ceremony.
- ♥ We will run your rehearsal (if there are chapel organizers, we will ensure proper coordination with them) and make sure that all details of the ceremony are clear and run through thoroughly.
- ♥ Seating Chart – We will be sure that you have a seating chart and/or place cards laid out for your guests. This will aid your guests in knowing where to sit.
- ♥ Pack Presents – We will ensure your gifts and cards make it into the appropriate car/room at the end of the evening. We also pack up extra favors, candles, programs, table numbers, and other personal belongings to send home. We'll even put your overnight bags in the limousine before you depart so you can leave your reception knowing everything is properly handled.
- ♥ We will give the wedding party, family members, and parents a schedule for the wedding day, along with emergency contact information.
- ♥ We will organize and overall timeline for the day and ensure that the timeline is being followed or alter it accordingly.
- ♥ If there are any medical issues within the family, wedding party, or with the bride or groom, we will be sure to have the appropriate means to handle the situation should anything occur.
- ♥ We will cater to you, the bride and groom, on any issues that you may have which require special attention through the course of the evening (medication, illness, nervousness, etc...).
- ♥ Two wedding coordinators will be on-site for the day of your wedding.

 Overall, the DIAMOND PACKAGE gives you the most relief when it comes to wedding planning. Planning your wedding can be an emotional time. It is a lot of time, effort, and understanding. If you have never planned a wedding, sometimes you don't know where to start or how to handle the various different vendors; or if vendors are taking advantage of you. Weddings of Romance will be the first to arrive on your wedding day and, most likely, the last to leave. With our guidance, your wedding planning will be a smooth ride and you will have the time to enjoy being engaged rather than worrying about the details.